

## StudyTrust Policy on the Protection of Personal Information (POPI)

By signing this document, bursary applicants give consent that StudyTrust may use the information provided for the purposes stated herein. POPI defines consent to be “any voluntary, specific and informed expression of will in terms of which permission is given for the processing of personal information.” If you are a minor, i. e. below the age of eighteen, your parent or guardian must give consent by signing this document, for StudyTrust and its sponsors as well as our online applications platform Xhuma, to process your application for a bursary.

The POPI Act requires that a person must have a choice whether to consent or not (it must be voluntary). Should you choose not to give your consent by not signing the StudyTrust policy regarding the use of personal information, this will affect your application as we will not be able to process it.

The POPI Act also requires that the personal information collected, stored, and shared must relate to a specific purpose as outlined below.

In bursary applications StudyTrust uses the information to process applications according to the criteria set out by the sponsors affiliated to StudyTrust. Since the sponsors have a vested interest in the provision of funds for bursaries, we will share your information with them for purposes of shortlisting. We will not use, sell, or provide your personal information to or for any other purpose or to unauthorised third parties.

**Personal information to be collected.** For bursary application and selection purposes, we will collect your

- ID number (and birthday)
- contact details (mobile number and email address)
- residential address (home and campus)
- student number where applicable
- study programme
- study institution
- year level
- fees statements where applicable
- official test and examination results and/or academic progress reports where applicable
- official school reports where applicable
- information on your combined family income
- testimonials from an educator and community or cultural leader
- essay on your life

**Conditional Third-party sharing.**

- Your bursary may be sponsored by a specific company/donor with specific conditions. Only the abovementioned information will be shared with any potential or actual bursary sponsors.
- StudyTrust has contracted the services of Xhuma, an online bursary applications platform to enable you to submit your application online.

**Data storage and management.** Your information will be stored on the servers of our bursary applications service provider Xhuma. Xhuma is POPI Act compliant, and all the requisite measures are taken to ensure that your personal information is secure.

**Concerns.** If you have any concerns regarding our collecting, storing and/or sharing the personal information we need, please inform the StudyTrust National Director, who is also our Information Officer, by sending an email to [m.hofmeyr@studytrust.org.za](mailto:m.hofmeyr@studytrust.org.za).

**Consent. I give consent to StudyTrust to process my application for a bursary. Please tick the relevant box:**

Yes [ ] No [ ]

Applicant signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian signature \_\_\_\_\_ Date \_\_\_\_\_ (if applicant is underaged)



# Amandla Omoya Trust Bursary Programme 2023 Application

## INFORMATION LETTER

This Bursary Programme is funded by Amandla Omoya Trust.

Amandla Omoya Trust invites bursary applications from the surrounding community namely, Humansdorp, Jeffreys Bay, Weston, Hankey, Lorie, Thornhill, and Patensie. The bursary is open to persons who are South African citizens and want to study further at South African suitably registered tertiary institutions, notably TVET colleges, universities of technology or universities. Prospective students studying towards NQF level 4 technical and vocational education and training programmes, as well as national diploma and degree programmes are invited to apply. Persons who completed their NSC or NTC in previous years may also apply. \*NB Applicants must not exceed the age of 35 years.

## Dear Applicant

Please read the instructions before completing the application form.

### 1. General rules

Only applications from qualifying persons within Amandla Omoya Trust's geographical operational area will be considered.

Only application forms completed correctly, in full and accompanied by the required supporting documents will be considered.

The completed application form must be submitted on or before 30 November 2022 to [b.ndlovu@studytrust.co.za](mailto:b.ndlovu@studytrust.co.za) if you want to be considered for a 2023 Amandla Omoya Trust bursary, administered by StudyTrust.

### 2. Required Documents

2.1 A copy of this year's June and prelim results; or your NSC if you completed Grade 12

2.2 A copy of your provisional admission letter to the institution you applied to study at

2.3 A copy of your ID document

2.4 Documentation proving the total monthly income of members of your household.

2.5 Proof of residential address.

### 3. Selection Criteria

The main criteria used in the selection of successful applicants to the Amandla Omoya Trust bursary are as follows:

3.1 Academic performance: Selection will be done based on prelim/final Grade 12 results

3.2 Financial need: Applicants must be able to demonstrate lack of sufficient financial resources to continue with tertiary education

### 4. Selection Process

A limited number of bursaries will be allocated to the most deserving candidates in terms of the above criteria.

### 5. Amandla Omoya Trust Bursary Value

The value of the bursary will be determined on an individual basis and may be used to cover the following study-related cost items:

5.1 Tertiary institution tuition fees, registration fees and examination fees

5.2 Accommodation in a tertiary residence or equivalent

5.3 Meals

5.4 Learning materials (textbooks, stationary, etc.)

### 6. Submitted Application Forms: Acknowledgement of Receipt and Outcome

6.1 Receipt: You will receive an email confirming receipt of your completed application form. All properly completed applications received will be considered.

6.2 Outcome: You may expect an email to the address provided in your application informing you of the provisional outcome of your application by 21 December.

6.3 If successful, you will be requested to submit your final NSC results. The bursary will only be confirmed if the final results correspond to the prelim results that formed the basis of the initial selection.

Dr HM Hofmeyr, National Director, StudyTrust

Postal Address: Private Bag X16, Braamfontein 2017 E-mail enquiries: [b.ndlovu@studytrust.org.za](mailto:b.ndlovu@studytrust.org.za)/[t.september@studytrust.org.za](mailto:t.september@studytrust.org.za)

Website address: [www.studytrust.org.za](http://www.studytrust.org.za)

*The national bursary and student support organisation StudyTrust joins forces with young people who have the talent and determination to empower themselves through education and training in the struggle for a better future.*

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Please add your RSA ID Number below: